

TOOL



PROVIDING FEEDBACK ON DRAFTS

When	Actions to Take
Always	<ul style="list-style-type: none"> • Provide feedback on drafts that is constructively critical and honest <p>Provide key points of feedback in writing, so the student can reflect on it further over time</p> <ul style="list-style-type: none"> • Always give positive feedback as well as criticisms • Keep a record of your feedback (in case there is a dispute down the track). • Ask the student to give you back key feedback on what they need to improve – this tests comprehension of your feedback
If a lot of material needs work	<ul style="list-style-type: none"> • Don't overdo the detail • Don't focus on all deficiencies at once. • Prioritise what it is best to work on first (while pointing out the other areas that you can work on together later)
If there are errors in expression	<ul style="list-style-type: none"> • Identify the problems through detailed annotation of a small section, but expect that the student will take on the responsibility for reviewing and revising the whole draft
At the following session	<ul style="list-style-type: none"> • Review the revised draft with the original (containing your feedback) to gauge how well and how the student has engaged with and developed from your feedback
If the improvement is superficial or limited on future drafts	<ul style="list-style-type: none"> • Don't shy away from expressing concerns about progress • Consider whether there are underlying factors impeding the student's capacity to improve (e.g. gaps in conceptual understanding, lack of academic discourse knowledge, English comprehension) • Suggest the student consider adopting a more strategic approach making good use of any support available to assist the student to better address these factors

Original Source: <http://researchsupervisiontoolkit.com/page/rst-ebook> (C3.4 Providing feedback on drafts) with additional material from <http://researchsupervisiontoolkit.com/page/pre-candidature-supervision>

Modified for use with coursework dissertation students: Lynne Roberts, Curtin University, Lynne.Roberts@curtin.edu.au

Modified Version Source: <http://www.dissertationsupervision.org/>

